



Equestrian Western Australian Incorporated

ABN: 53 591 481 584

Policy:	Code of Conduct & Ethics – Board Directors
Policy Area:	Board & Governance Policies
Date Approved:	25 th February 2010
Replaces Policy No:	18 th September 2004

Code of Conduct and Ethics

The Board is committed to the adoption of ethical conduct in all areas of its responsibilities and authority.

Each member of the Board, as a legally responsible director, shall:

1. Act in good faith and for a proper purpose.
2. Exercise due care and diligence.
3. Ensure the organisation does not continue to carry on its business while insolvent.
4. Meet the requirements of various other federal and state laws which directly impact on the organisation.
5. Ensure the Board and sport appropriate insurance cover provided by Equestrian WA Inc.
6. Undergo an appropriate induction process.
7. That they, as a Director, will sign this document as an agreement of confidentiality.

The Board shall:

Under statute and at common law, the Board, who are directors of the corporate entity namely, the Equestrian Western Australia Incorporated in a governance sense are obliged to:

1. Take reasonable steps to place themselves in a position to monitor management of Equestrian Western Australia Inc.
2. Be diligent, attend Board meetings and devote sufficient time to preparation for Board meetings to allow for full and appropriate participation in the Board's decision making in accordance with the Constitution.
 - a. Board papers and other relevant information will be provided or made accessible with a minimum 5 days prior to each Board meeting.
3. At least obtain a general understanding of the business of the organisation and the effect which the changing economy may have on that business.
4. Rely upon expert or professional advice in situations which require specialist knowledge.

5. Keep themselves informed about the activities of the organisation.
6. Generally monitor the corporate affairs and policies of the organisation.
7. Undertake a regular review of the financial statements, and make further enquiry from that review if necessary.
8. Act honestly and in good faith at all times.
9. Declare all interests that could result in a conflict between personal and organisational priorities.
10. Ensure scrupulous avoidance of deception, unethical practice or any other behaviour that is, or might be construed as, less than honourable in the pursuit of the Equestrian WA Inc. business.
11. Not disclose to any other person confidential information other than as agreed by the Board or as required under law.
12. Act in accordance with their fiduciary duties, complying with the spirit as well as the letter of the law, recognising both the legal and moral duties of the role.
13. Abide by Board decisions once reached notwithstanding a Director's right to pursue a review or reversal of a Board decision.
14. Not do anything that in any way denigrates Equestrian WA Inc. or harms its public image.
15. Ensure that there is an appropriate separation of duties and responsibilities between itself and the CEO.
16. Make every reasonable effort to ensure that Equestrian WA Inc. does not raise community, supplier or stakeholder expectations that cannot be fulfilled.
17. Meet its responsibility to ensure that all staff employed by Equestrian WA Inc. are treated with due respect and are provided with a working environment and working conditions that meet all reasonable standards of employment as defined in relevant workplace legislation.
18. Regularly review its own performance as the basis for its own development and quality assurance.
19. Carry out its meetings in such a manner as to ensure fair and full participation of all Board.
20. Ensure that Equestrian WA Inc's assets are protected via a suitable risk management strategy.

NAME:

SIGNED:

DATED: