

JUMPING CLUB PACK 2008



Checklist for Running Your Event –Jumping

Clubs that re running official jumping fixtures must have a current copy of the FEI Jumping Rules and the Addendum to FEI Rules for Jumping (7th Edition). These are all available on the EFA WA website www.efawa.com.au, or the FEI website www.horseport.org

Allocation of Fixtures

Application for fixtures to be included in the Annual Jumping Calender and will be only accepted from organisations affiliated with the EFA (WA).

Forms are sent to affiliated clubs of the EFA (WA) in August/September of each year, requesting their dates for the following year.

The EFA then holds a dates meeting, at which a club delegate is expected to attend. Dates are confirmed at this meeting.

Programs

- It is emphasized that combining of grades should be avoided.
- If combining grades is necessary not more than two grades may be combined.
- If two classes are combined, eg: 1.15 & D Grade, a horse may only compete in one.
- Both grading and non grading classes may be included in the programme
- Jumping committee is happy to help in any way and organisers are requested to submit a draft of the schedule for comment, well before the printing deadline.
- It is recommended that associations particularly those running only one or two events a year submit their programme at least one month before going to print. This will assist in avoiding conflict of rules.
- The course designer/judge may be also be of assistance in planning the programme and it is most essential that these officials be contacted early in the season and provided with all the relevant information about the fixture to which they have been invited.

Officials, Ground Jury and Jury of Appeal

- It is essential to have a separate Course Designer and Judge. If possible for grading competitions, an official Category 2 judge/course designer should be appointed.
- For Championships and other major fixtures, there should be a Ground Jury consisting of President (or Chief Judge) and at least one or more other judges.
- In addition, an Appeal Committee consisting of a President and two or three persons who have a wide knowledge of the sport of jumping and the rules; must be named in the programme. The Jury of Appeal must not include any member of the Ground Jury or the Course Designer.

- All Officials must be current members of the EFA

Other helpful hints for organisers

- Reimbursement of officials – It is very important details of reimbursement be arranged and confirmed in writing. Judges/commentators should be reimbursed at least out of pocket expenses. Course designers however have a very demanding and tiring job involving planning before the fixture and appreciation must be shown

As well, all other officials should receive regular refreshments throughout the day.

- It is also recommended that a when official classes are being held that a trainee judge or course designer be invited.
- Arena Party – A minimum of four capable people should be rostered to assist the Course Designer. Also required: a penciller, 2 time keepers (each with digital stopwatches), a Marshall, Steward in the practice area to ensure that jumps are jumped in the correct direction, a gate steward, and a person to supply all officials with refreshments.
- A Draw for the order of starting must take place for each competition and each horse must keep to that order.
- Late entries should be placed at the top of the starting order or in a place of a scratching, but never amongst the last to jump. In exceptional circumstances the judge may alter the draw for the first round only. Original order must revert for the jump offs.
- Entries – if clubs have pre entries they may forward a list to the EFA Office to check the validity of horses and riders. This must be done at least a week before the event so there is time for the check to be done.
- Clubs can also request from the EFA a list of horses with current performances cards emailed to them so that they can check entries when taken on the day.

Checking eligibility to compete

- All performance cards should be checked that they are valid until 31st December 2008 and that the horse is eligible to compete in the grade it has been entered.
- All riders competing at fixtures run by Affiliated Clubs must be current financial Senior, Junior or Associate Members of the Equestrian Federation of Australia, OR a member of the club running the event. Riders may be requested to provide evidence of their current membership.

- No horse or pony under the age of four will be issued with a grading card. Horses competing in grading competitions must have current EFA Registration and a valid EFA Jumping Performance card.
- Horses must be a least 6 years of age to compete in International competitions (including World Cup qualifying rounds)
- Horse must be entered under their registered names, including prefix in full.

- **Judges Score Sheets**

ALL Judging sheets are to be completed on the official carbon-booklets available from the EFA Office – Clubs will be receiving one Scoresheet book free each year. Additional ones must be purchased at a cost of \$11.00 plus \$5.00 postage from the EFA Office.

It is therefore the responsibility of the Judge to make sure that the score sheets are correctly completed with the following:

- Correct registered name of horse Riders EFA number completed,
- Name of organising body and date of fixture
- Name and description of class
- Prize money completed
- Placings correctly entered, signed and then the white copy removed from the book and sent to the EFA (WA) Office within seven days of the competition.

This will now help the Jumping Committee and the EFA (WA) Office maintain accurate records. If forms are incomplete they will be returned to relevant persons for completion.

Grading System

- All EFA Affiliated competitions, 1.05 metres and above which carry a total of \$100 or more in cash or in kind excluding trophies advertised in the schedule will count for grading.
- Riders or owners may elect to take one (1) grading point if a horse jumps two clear rounds. The decision to take this option must be made at the competition and must be communicated to the judge, who will mark the card with a circled "1" and must initial entry. The judge should then record this decision on the results sheet that is sent into the EFA Office so that the office can allocate the correct points to the horse.

The optional grading point rules applies to all official classes (inc. height classes) that are conducted under Table A rules as follows:

Table A classes with a jump off as listed- Articles 238.1.2 (AM3), 238.1.3 (AM4), 238.2.2 (AM5), 238.2.3 (AM6), 245.3 (AM7); all competitions under Article 273 (competitions over two rounds – a Grand Prix):

- Competition in Two Phases – Article 274 sections 5.1,5.2 and 5.3 (not 5.4 and 5.5)
- All performance cards for grading competitions are required to be sighted upon entry. Any competitors that arrive without their cards a payment of a \$10.00 fine (which is retained by organisers). However if any of these competitors are placed, they will not receive the prize money unless the card is forwarded to the organisers or the EFA office within 7 days.
- If performance cards are not current or presented, prize money will be forfeited and grading points will not be issued. It should also be noted on the score sheets that prize money has been withheld and the EFA Office notified when it is paid. After 10 days if the card is not produced, the prize money will be forfeited to the Organising Committee
- In D Grade or 1.15m classes there must be 10 or more horses competing. In D grade competitions judged under Table A competitors other than 1st, 2nd & 3rd may take 1 point for a double clear round.
- For B & C Grade or equivalent height classes, riders must nominate at time of entry whether they wish to take points should there be less than 10 horses competing. If this were the case a 'P' is to be recorded alongside the horse's name on the judges' score sheets. Riders may declare to take 1 point if double clear (please see above)
- When more than one competition is run within the same class, and horses are eligible for both competitions, only one of those competitions can count for grading. The other competition(s) must be non grading eg. Junior and D

Grade, D grade and 1.15 m class. Where horses are eligible for one class only, both competitions may count for grading.

- To reduce the time required to run these classes, two separate draws are recommended.
- For 1st, 2nd and 3rd places all cards must be completed and signed by the judge or official before prize money is paid.

Start Levy

Organisers must charge a levy of \$2.20 for every nomination in each class (whether it is grading or non-grading). The only exception is that a rider will not be required to pay more than \$11.00 on the day. If training rounds are held, the charge is only \$2.20 for any number of rounds per horse.

This levy gives the Jumping Committee funding to carry out projects such as new equipment, seminars, travel etc.

The levies collected must be sent to the EFA (WA) office with the results within 30 days of the fixture.

Protests

- Objections addressed to the Ground Jury must be lodged in writing and accompanied by a deposit of \$50.00 within the time limited as set out in the FEI General Regulations.
- Objections against the eligibility of a competitor or horse must be lodged no later than one hour before the start of the competition.
- Objections to an obstacle or to the length or the plan of the course must be lodged immediately after inspection on the course and before the start of the competition.
- Objections concerning irregularities or incidents during the competition must be lodged as soon as possible after the end of the competition, and no later than half an hour after the announcement of the results.
- The period of jurisdiction of a Ground Jury extends from one hour before the start of the competition until half an hour after the announcement of the final results.
- The Appeals Committee shall deal with appeals or complaints referred to it and all cases of infringement of the FEI Regulations and Rules, for which the Ground Jury is not responsible.
- All Appeals must be in writing and be lodged with a \$50.00 deposit.

- Complaints and reports not dealt with as above should be referred to the Jumping Committee in writing within 14 days supported by names or witnesses and accompanied by a deposit of \$50.00.

Stallion Code of Conduct

The Equestrian Federation of Australia (WA Branch) has, in the interests of public and horse safety, developed the following Stallion Code of Conduct which is a set of guidelines to be introduced by affiliated clubs and event organisers.

If the COC is adhered to, the likelihood of an accident involving a loose stallion will be minimised. It is understood that "accidents" can happen but taking all possible precautions and making all riders aware of the presence of a stallion minimises the possibility of accidents.

1. No stallion should be moved around any venue without a "bit" in his mouth - this can be either bridles or rearing bit.
2. The Method of securing a stallion at a venue where no stables are available is as follows:

No stallion should be restrained or tied to a truck/float without a secure metal framed yard surrounding the stallion.

They must have suitable arrangements to ensure that the risk of breaking free is minimised. These methods can be secure hobbles, neck tie or tethering along with the secure metal yards etc.

3. Stallions should not be housed in portable electric taped yards at any event.
4. Riders should be over 17 years to ride stallions either for warming up purposes or competition purposes at shows.
5. Handlers should be over 17 years of age.
6. It is the stallion owners/riders responsibility to ensure that all possible safety precautions are taken.

This Code of Conduct is designed to make things easier for Stallion Owners, Riders and Handlers.

Equestrian Federation of Australia (WA Branch)

Jumping Results

Club: _____

Event: _____

Date: _____

Club Contact: _____

Phone: _____ **Mobile:** _____

Judge: _____

Course Designer: _____

Class Number: _____

Number of Horses: _____

Total Prize Money: _____

Event Type: _____

Placings:

1st: Rider _____ Horse: _____

2nd: Rider _____ Horse: _____

3rd: Rider _____ Horse: _____

Double Clear Rounds

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Class Number: _____

Number of Horses: _____

Total Prize Money: _____

Event Type: _____

Placings:

1st: Rider _____ Horse: _____

2nd: Rider _____ Horse: _____

3rd: Rider _____ Horse: _____

Double Clear Rounds

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____

Rider _____ Horse: _____